

2025 (G25) Grants and Cooperative Agreements Program Santa Clara County Parks and Recreation Department's Preliminary Application Comments

Comments submitted by the Department of Parks and Recreation (Department) Off-Highway Motor Vehicle Recreation (OHMVR) Division to individual Grant Applicants should in no way be construed as a guarantee of successful results for the Applicant within the competitive Grants process or a commitment of funding. Additionally, the lack of comments by the OHMVR Division to any specific Applicant does not ensure successful results for the Applicant within the competitive Grant process or a commitment of funding.

Failure by the Applicant to respond to any OHMVR Division comment of their preliminary Application may be cause for eliminating that item from the Applicant's final Application.

All final Applications will be reviewed by the OHMVR Division. The OHMVR Division may, at its sole discretion, decrease the requested amount and eliminate activities pursuant with regulation Section 4970.07.2 (f)(1-5) and for Law Enforcement Projects, regulation Section 4970.15.3(b)(1-5).

General Evaluation Criteria:

- No comment.

Education & Safety: G25-03-19-S01

Project Description – Background

- No comment.

Project Description – Project Description

- This section contains information that should be included in the Project Deliverable section to provide sufficient clarity on the Project. Applicant must remove these paragraphs from its location and incorporate any missing details into the Project Deliverable section.

Project Description – List of Project Deliverables

- #1 – Applicant must provide the number of "on-demand rider educations" that will be conducted each day by park rangers.
- #2 – Applicant should ensure the List of Project Deliverables is accurate and precise, listing only those Project activities that pertain to the corresponding Project deliverable title. Applicant must relocate the activities, "Park field staff develop, update, and print trail maps and park brochures..." to Project Deliverable #3. In addition, Applicant must provide additional details to support what "OHV-related content" is as the current language appears to support park compliance rather than provide public awareness for responsible OHV Recreation.

Project Description – All Others

- No comment.

Project Cost Estimate

- Staff #1 "Park Services Attendant" – Line items "Quantity" (QTY) increased compared to the prior year's Application. Applicant must provide additional details to justify the increase in QTY for the line item.
- Staff #2 "Park Ranger" – Cost significantly increased compared to the prior year's Application. Applicant must provide additional details to justify the cost. In addition, Applicant must clarify how these hours are different than that which is requested under the Law Enforcement Application.
- Materials / Supplies #1 "Safety Protective Gear" – Applicant shall revise or clarify the QTY and Rate. In addition, Applicant shall provide additional details to support "may include jerseys" as it is unclear what will actually be purchased.

Ground Operation: G25-03-19-G01

Project Description – Background

- No comment.

Project Description – Project Description

- Applicant is reminded that development of the Habitat Management Plan and Soil Conservation Plan are ineligible Project expenses as they occur outside of the Project Performance Period (reports are due with the submittal of the final Application).

- Applicant was awarded a (R24) Recreational Trails Project (RTP) Grant for this Project area. Applicant must clarify how they will ensure there is no duplication of funding for this Project's activities and the pending R24 RTP Grant.

Project Description – List of Project Deliverables

- #11 – “Moderate eradication of invasive pigs” is ineligible for a Ground Operations Project. Applicant must remove this activity and all associated costs with this activity from the Application.

Project Description – All Others

- Describe the size of the specific Project Area(s) in acres and/or miles – Applicant must clarify the Project Area(s) to ensure consistency with the Project Description and List of Project Deliverables.

Project Cost Estimate

- Staff #1-6 – Line item “Rate” significantly increased compared to the prior year’s Application. Applicant must provide additional details to justify the increase in “Rate”.
- Staff #5 “Park Natural Resource Planner” – Creating and/or completing activities needed for the Habitat Management Plan and Soil Compliance Plan report are ineligible Project expenses as they occur outside of the Project Performance Period (the report is due with the submittal of the final Application). Applicant must clarify if they are completing activities for the initial report or completing activities necessary for the report that is due at the Project completion.
- Contracts #2 "Moderate Invasive Pig Eradication" – “Eradication of...invasive pigs” is not an eligible expense for Ground Operations Projects. Applicant must remove this line item.
- Materials / Supplies #1 "Gravel/Base Rock for Service Road" – Applicant must separate each type of material/supply into its own line item.
- Indirect Costs #1 "Insurance, utility, phone" – Applicant must provide the duties and/or activities to be performed on the Project.

Law Enforcement: G25-03-19-L01

Need Assessment

- Item #1 – Applicant must list and discuss in this section the request and need for new protective safety gear and new dual sport motorcycles that are listed in the Project Cost Estimate section.

- Item #3 – Applicant states that one half time Patrol Ranger will be assigned October 1 – May 1 for Red Sticker Season. Applicant is advised that as of January 1, 2025, Red Sticker season was lifted and is now year-round. Applicant must revise this description

Needs Enforcement Certification

- #3 – Applicant states that they have a relationship with local and state agencies for OHV enforcement. Applicant must state if a specific MOU or other written agreement exists with those agencies.

Project Cost Estimate

- Staff #1 “Staff Park Ranger” – Applicant must explain and justify the 54% increase in the requested quantity of hours in comparison to the previous year’s grant cycle. Applicant must also provide information on how this position is not working with the Education & Safety application hours to ensure there is no duplication of services.
- Materials / Supplies #1 “Safety Protective Gear” – Applicant must provide a breakdown on quantity and cost of each item included in the single \$5,000 line item and must include a narrative of this request in the Needs Assessment Section, Item #1.
- Equipment Purchases #1 “Dirt Bikes” – Applicant must provide a narrative of this request in the Needs Assessment Section, Item #1.